

# **TOWN OF LANTANA**

## **TOWN MANAGER'S REPORT**



**August 2023**

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### **TOWN COUNCIL**

Karen Lythgoe, Mayor  
Lynn J. Moorhouse, D.D.S., Vice Mayor  
Mark Zeitler, Vice Mayor Pro Tem  
Christopher Castle, Councilmember  
Kem Mason, Councilmember

### **TOWN MANAGER'S OFFICE**

Brian K. Raducci, Town Manager  
Kathleen Dominguez, CMC, Town Clerk  
Mariangel Rios, Executive Assistant to the Town Manager

### **TOWN ATTORNEY**

Lohman Law Group, P.A.

### **DEPARTMENT DIRECTORS**

Eddie Crockett, Public Services Director  
Nicole A. Dritz, Development Services Director  
Stephen Kaplan, Finance Director  
Kristine Kreidler, Library Director  
Sean Scheller, Chief of Police  
Geraldine Jaramillo, Palm Beach County Fire Rescue District Chief

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## INTRODUCTION

The purpose of this report is to provide the Town of Lantana (Town) Town Council and Community with a high-level executive summary of the status of the Town's major projects and various current and upcoming operational matters. Additional information may be available upon request.

## MISSION STATEMENT

To preserve Lantana's small-town atmosphere through responsible government and quality service.

## SEA TURTLE NESTING AND HATCHING SEASON

March 1<sup>st</sup> marked the beginning of the Sea Turtle Nesting and Hatching Season which runs annually from March 1 – October 31. During this period of time, sea turtles make their way to Florida beaches so they may lay their eggs. Please help us protect these sea creatures by staying clear of any such nests.

## 2023 HURRICANE SEASON PREPAREDNESS

Hurricane season began 06/01/2023. Please make sure you are prepared and visit [Public Safety - Emergency Management Hurricane \(pbcgov.org\)](https://www.pbcgov.org/publicsafety/emergencymanagement/hurricane) for an official hurricane guide from the Palm Beach County Emergency Information Center (available in English, Spanish and Creole).

## NEWS RELEASES

### CodeRED

Lantana urges citizens and business owners to sign up for our new alert system, "CodeRED", to receive emergency and non-emergency notifications to stay informed on emergency and non-emergency issues such as upcoming events, beach updates, planned road closures, etc. There is no charge to register for or to use CodeRED, and personal information is kept confidential. Please see below for more details.

To enroll, visit <https://www.lantana.org/> and click on CodeRED alerts OR text "Lantanaalerts" (as one word) to 99411.

### Things to Know About CodeRED

- CodeRED delivers notifications by phone, email, text and mobile alerts
- CodeRED is compatible with TDD/TTY devices for those who are deaf or hard of hearing
- Individuals and businesses may add as many phone numbers, emails and texts numbers as they choose

For more information about CodeRED Lantana Alerts, contact the Town Clerk Kathleen Dominguez at [kdominguez@lantana.org](mailto:kdominguez@lantana.org) or (561) 540-5016.

### Water Treatment Plant and Water Distribution System Improvements Update

Periodically, it has been brought to the attention of Town staff that some areas of the Town occasionally experience water discoloration or "yellow tinted water" coming from their tap. Please be advised that the Town's drinking water is monitored and tested on a daily basis and continues to confirm that it is safe to drink and that it is well within all mandatory Florida Department of Health water treatment parameters. The Town internally tests the water on a daily basis for chlorine, hardness, color, iron, PH, alkalinity, chlorides, total dissolved solids, temperature and conductivity. In addition, the water is tested externally three (3) times per month for various conditions (i.e., total coliform/E.coli; total coliform/fecal; enterococci; coliphage and HPC) and semi-annually for lead and copper.

In order to provide an immediate response to this concern, the Town continues to perform an aggressive hydrant flushing program that helps to properly distribute the treated water within the system. In addition, we have recently installed three (3) automatic flushing devices in various locations

throughout Town. Due to the complex and intricate design of our Water Treatment Plant (WTP), Town staff continues to work closely with our engineers to provide cost-effective long-lasting improvements which are expected to significantly improve this issue. At the 06/12/2023 Town Council Meeting, a contract was awarded to RF Environmental Services, Inc. in the amount of \$2.4M for Filter Media Replacement and WTP improvements. Construction is expected to start in October 2023 after the High Service Pump project has been completed.

If you should have any concerns regarding the color and/or quality of your drinking water, please call the Town's WTP at (561) 540-5760 between the hours of 7:00 a.m. and 4:00 p.m. so that we may address your specific concerns.

In addition, Town staff continues to work closely with our engineers on other water-related improvement projects to ensure that the Town continues to provide quality potable water in a safe, consistent and cost-effective manner. These include:

- Replacing the High Service Pumps that deliver the water throughout our service area which is projected to be completed in October 2023.
- The Town's engineers are in the process of completing the design work for the Broadway and WTP Discharge Watermain Pipe Replacement Project which is projected to be advertised for construction bids in the Fall of 2023.

All of these projects are ongoing simultaneously, in various stages of progression and are of the highest priority to Town Officials and staff. In addition, the staff meets monthly with our engineers and independent consultant to ensure that we remain on task. In many cases, there are multiple regulatory agencies that we need to coordinate with and design issues which need to be addressed in order to ensure the delivery of safe and reliable projects to the Town's residents and business owners.

Due to the enormity and complexity of these projects, in many cases, they are phased in over multiple years in order to effectively plan, design, bid, award, fund and construct the projects at hand. Funding has been provided for many of these projects including Federal and State appropriations (through Congresswoman Lois Frankel's Office and with the assistance of our Lobbyist – Ballard Partners, respectively). We are also pursuing other grant opportunities to assist with our funding needs for these and our other infrastructure related projects with the assistance of our professional grant writer (see **GRANTS**). The Town will continue to provide updates as to the status and progress of these projects. Thank you in advance for your patience and cooperation as it is greatly appreciated!

#### Copper and Lead Report

Due to the fact that the Town had an exceedance report for lead and copper in 2021, the Town was placed in a Bi-annual Lead and Copper reporting protocol by the Palm Beach County Health Department. In response, the Town made adjustments to the corrosion control inhibitor and had to submit an additional 40 tap samples on 12/14/2022. The test results determined that the Town's water supply met the County's standards and we can be placed back on reduced monitoring of only supplying one (1) group of 40 tap samples. Currently, the Town has been placed on enhanced monitoring, which requires us to provide 40 tap samples (for lead and copper) twice a year.

#### 2022 Annual Drinking Water Quality Report

Each year, the Town prepares its Annual Drinking Water Quality Report (Report), that is designed to inform our customers about the water quality and services that we deliver to you every day. One of the Town's highest priorities is to always provide a safe and dependable supply of drinking water and this Report is utilized to communicate to our customers the effort involved in achieving that goal.

In accordance with Federal and State laws, rules and regulations and the Palm Beach County Health Department, the Town routinely monitors its drinking water for contaminants which may be present. The Report presents the results of the monitoring process and what they mean for the period 01/01/2022 – 12/31/2022, unless otherwise indicated. The report was made available on the Town's website at [www.lantana.org/annual-water-quality-report](http://www.lantana.org/annual-water-quality-report) beginning 07/01/2023.

#### Palm Beach County Day

On 03/07 and 03/08/2023, members of our Town Council and the Town Manager traveled to our State Capitol in Tallahassee for Palm Beach County Day. This provided an incredible opportunity to observe our Legislative Process in person, meet with members of our Lobbying Firm and network with many individuals from other municipalities and organizations attending the event.

The Town was also able to utilize this time to meet with both Senator Bobby Powell Jr. and Representative Mike Caruso to discuss the opportunity of gaining their support to fund the Town's current State Appropriation Requests (see [State Appropriations Project Request – FY 2023/24 under GRANTS](#)). During this time, the Town was able to provide a first-hand account of the Town's capital and infrastructure needs as well as provide them with some insight into the Town's unique set of challenges.

#### Hurricane Nicole Update

On 11/09 and 11/10/2022, the Town experienced impacts from Hurricane Nicole (i.e., storm surge and the unusually high tide which caused normally dry areas near the coast to flood). Although the impacts to our community were fairly light, the Town continues to work on the following items in response to damage/delays caused by the storm:

- Seawall Update

During the storm, sand along a portion of the south side of our seawall at the top of Dorothy Rissler Lane was washed out. On 11/18/2022, our engineer and staff reviewed the damage that was done to the seawall. On 11/24/2022, in order to make the site safe, staff temporarily filled the hole near the seawall with sand which will need to be excavated at a later date in order to make the permanent repairs.

During the 02/13/2023 Town Council meeting, a Consulting Services Agreement (CSA) with Kimley-Horn and Associates was approved to provide designs, drawings and specifications to repair the seawall as a result of the damage that is described above. The project was sent out for competitive bid in August 2023 so that the repairs may be completed by the end of turtle nesting season (10/31/2023).

- Dune Restoration Project Delayed until at least November 2024

On 10/24/2022, the Town Council approved the First Amendment to the Interlocal Agreement (ILA) for the Dune Restoration Project – Reach 9 (Project) with the Town of South Palm Beach and Temporary Easement Access Agreement with the Town of South Palm Beach and the Town of Palm Beach which extended the term of the project through 02/28/2023.

On 11/21/2022, the Town was informed by the Town of South Palm Beach that the Project would be delayed until later this year (2023) or early 2024 due to the fact that the sand stockpile that they planned to use at Phipps Ocean Park was washed away by Hurricane Nicole. As a result, both the ILA and Temporary Easement Access Agreement referenced above will need to be extended in the near future, in order for this Project to take place at a later date.

On 07/18/2023, the Town of Lantana was informed by the Town of Palm Beach's Coastal Program Manager that their Town Council had decided to delay beginning the Dune



Restoration Project until at least November 2024 so that other capital improvement projects could be completed first. As a result, the Town of Lantana will continue to work closely with the Towns of Palm Beach and South Palm Beach so that this project may resume as soon as it becomes feasible to do so.







#### Elevation Requirements for New Construction and Substantial Improvement Projects in Special Flood Hazard Areas

In designated flood zones, building codes require new construction and substantially improved building projects to be built at a minimum height of the designated Base Flood Elevation (BFE) plus one (1) foot. "Substantial improvement" means any reconstruction, rehabilitation, addition or other improvement to a structure, where the total cost equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. Please contact our Planning and Zoning Division for more information regarding these requirements at [planning@lantana.org](mailto:planning@lantana.org).

#### Home/Year-Round Water Restrictions for Existing and New Landscaping

At the 09/12/2022 Town Council meeting, the Town Council adopted Ordinance No. O-08-2022, amending Chapter 21 of the Town Code of Ordinances at Article IV – Water Conservation and Regulation. This Ordinance modified the implementation of mandatory year-round landscape irrigation conservation measures so that they are consistent with that of the South Florida Water Management District. These water restrictions apply to any use of water for irrigation purposes, regardless of the source and pertain to both existing and new landscaping as follows:

#### **Landscape irrigation is prohibited between 10:00 a.m. and 4:00 p.m.**

If your address ends in...	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0, 2, 4, 6, 8							
1, 3, 5, 7, 9							

#### **Water Restrictions for New Landscaping:**

New landscaping may be irrigated once when installed without regard to the above watering days and times. In addition, irrigation of the soil immediately before the new landscaping is allowed without regard to the normal watering days and times.

For additional questions, please call (561) 540-5758. You may also visit the: [Lawn Watering Restrictions | South Florida Water Management District \(sfwmd.gov\)](#).

#### Assistance with New Businesses and those making Home Improvements

Please help us help you! It's never too early to reach out to the Development Services Department if you are thinking of opening a new business in Town, moving your business to a new location or doing a home improvement project. The earlier you know if permits are needed, if your use is permitted at a location and/or if there are certain code requirements that need to be met, the more seamless we can make the process. Having the information ahead of time will help facilitate a successful outcome and will assist in preventing frustration and unnecessary delays. The Development Services Department is here to guide you through every step of the Town's processes and requirements.



### Permit Extensions

Building Permits can expire if there is no activity on the project. Work shall be considered to be in active progress when the permit has received an approved inspection within 6 months. If your permit is set to expire, you can request an extension in writing with justifiable cause prior to the expiration. The Town's Building Official has authorization to grant, in writing, one (1) or more extensions of time, for periods not more than three (3) months each. Please contact the Building Division for more information regarding these requirements at [buildingpermit@lantana.org](mailto:buildingpermit@lantana.org).

### Reporting Code Violations

If you are reporting a potential Code Violation, you must include your name, address and contact number for an investigation to occur. Per a Florida State Statute passed in the Summer of 2021, Code Enforcement can no longer act upon anonymous complaints. However, this does not apply if the code inspector has reason to believe the violation presents an imminent threat to public health, safety, or welfare or imminent destruction of habitat or sensitive resources. For more information on the legislation, please see the following link <https://flsenate.gov/Session/Bill/2021/60/?Tab=BillText>.

### **The Most Common Code Violations**

- Placing garbage out too early or on the wrong day.
- Parking a vehicle in the yard.
- Failing to obtain necessary Town permits for construction, renovation or garage sales.
- Landscape issues, such as "hat-racking" tree trimming or removing a protected tree.
- Too many paper signs in business windows.
- Maintaining a property below the minimum housing standards.
- House numbers are not visible, too small or not of a contrasting color to the background.
- Improper display of signs on the swale, trees or utility poles, etc.
- Outdoor storage in public view.
- Inoperable/unregistered vehicles.

### Town Community Food Drive

On 07/12/2023, Mayor Karen Lythgoe received an email from the Palm Beach County Food Bank and the individuals that they serve, thanking everyone who participated in the Town's Community Food Drive. In total, 126 pounds of food were collected on 07/10/2023 which will contribute towards 105 meals to those in desperate need of assistance. Thank you to those that supported their mission of providing nutritious and healthy food for families in need throughout Palm Beach County.

### **TOWN CLERK**

#### Granicus Agenda and Meeting Management Software Solution

Granicus is up and running, and there is a link on the Town's website homepage called Town Agendas, where citizens can search, find and review meeting agenda packets on demand. Citizens can now sign up to receive notifications of Town meetings with links to the meeting agendas when published. A link to the meeting recordings and minutes will be available later. This software implementation will improve transparency and comply with the ADA by utilizing agenda software with ADA enhancements, thus providing a better experience for our citizens.

### 2024 Election Information

The Town's next general election day is on Tuesday, 03/19/2024, which is also the 2024 Presidential Preference Primary. Please visit <https://www.lantana.org/town-elections> for more information.

**New Election Laws Require Voters to Renew their Mail Ballot Requests After Every General Election Cycle.**

Under the current Florida Laws, ALL Vote-by-Mail requests submitted before the 11/08/2022, General Election expired on 12/31/2022. Therefore, voters who wish to receive a Vote-by-Mail ballot for the 2023 through 2024 elections must complete a new Vote-by-Mail ballot request.

Updated Vote-by-Mail requests will be valid until 12/31/2024. After the next General Election, voters will need to make the request again, and it will need to be renewed after every General Election cycle for future elections. Vote-by-Mail requests can be made online at [Palm Beach Supervisor of Elections > Home \(vote-palmbeach.gov\)](https://www.vote-palmbeach.gov), or by calling (561) 656-6200.

#### Schedule of Future Events/Important Dates

- 08/24/2023 – Special Town Council Meeting, Town Hall Council Chambers, 5:30 p.m.
- 09/04/2023 – Town Offices are Closed in Observance of Labor Day
- 09/11/2023 – First Public Budget Hearing, Town Hall Council Chambers, 5:30 p.m.
- 09/11/2023 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 09/20/2023 – Second Public Budget Hearing, Town Hall Council Chambers, 5:30 p.m.
- 09/21/2023 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 10/09/2023 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 10/19/2023 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 10/23/2023 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 10/27/2023 – Haunted Nature Preserve, 440 E Ocean Ave, 6:30 p.m. – 9:00 p.m.

### **PUBLIC SERVICES DEPARTMENT**

#### New Beach Cleanup Station

The Town takes great pride in ensuring our beach and park stay litter-free for all guests and marine life. The Town has partnered with The Beach Bucket Foundation and Keep Palm Beach County Beautiful to provide a new Beach Cleanup Station located on the boardwalk at Lantana Municipal Beach. The Cleanup Station includes four (4) buckets for beachgoers to help pick up litter from our park and beach areas. This added feature to our beach will help efforts to keep our ocean and land free of trash and foreign debris that could harm our wildlife and oceans.



#### Sea Pines Neighborhood Drainage Information

The Public Services' Utilities Division is equipped with pumps that can be immediately mobilized to mitigate potential street flooding and threats to property. Stormwater infrastructure maintenance is routinely performed and a Stormwater Pump Station contract was awarded to Ferreira Construction Southern Division Co., at the 09/12/2022 Town Council Meeting. This Pump Station will be utilized to control the water level there and reduce the likelihood of street flooding in the area. The pump station is currently projected to be completed within 270 days from when the Notice to Proceed is issued. The purchase order has been received and we are currently awaiting submittals for long lead time equipment. Construction has started on the upgrading of the downstream outfall pipes near Cabot Dr.

#### Hypoluxo Island Drainage Information

- On 01/20/2022, staff and the Town Engineer met with Hypoluxo residents to listen to their drainage concerns on both the north and south side of the Island. As a result of that meeting the Town Council approved CSA 2022-04 with the engineer to prepare a study in areas on Hypoluxo Island that are prone to flooding during periods of intense rainfall and/or high tides.
- On 08/24/2022, staff met with residents on Pelican Lane to listen to their drainage concerns at this location. Although this is a privately-owned road that is not maintained by the Town, staff

will continue to monitor and follow-up with residents on any updates that may affect surrounding drainage infrastructure and improvements.

- On 10/14/2022, staff attended the Hypoluxo Island History Tour meeting and provided members of the Hypoluxo Island Property Owners' Association and others with the status of the drainage study referenced above. In addition, staff addressed various drainage inquiries and heard concerns related to the maintenance of privately-owned drainage systems that impact the surrounding community. The Town will review these concerns (on an as-needed basis) to determine how the Town may best proceed in these instances. In addition, at that meeting, staff also shared the following information with the residents:
  - During August 2022, all of the Town-owned and operated stormwater infrastructure on Hypoluxo Island was cleaned by a contractor and was determined to be operating as designed.
  - During Hurricane Ian and other significant rain events, staff was proactively positioned throughout the Town so that they could immediately address and respond to any potential drainage issues.
- On 10/19/2022, Town staff met with the engineer preparing the drainage study to review preliminary recommended drainage system improvements.
  - An on-site meeting occurred on 11/02/2022 to review the potential locations of the recommended drainage system improvements.
  - A Workshop was held on 12/12/2022 at 5:30 p.m. to discuss the engineer's preliminary findings and they finalized their report on 02/15/2023. On 04/24/2023, the Town Council approved CSA No. 2023-03 with our engineer for the design, permitting and bidding for the drainage improvement project for N Atlantic Dr and Beach Curve Rd.
- On 04/17/2023, Town staff met with the owner of a property on Lagoon Lane to discuss his concerns regarding his private drainage system that is located there. On 04/18/2023, Town staff met again with the owner and some of his neighbors to discuss the possibility for a both a temporary and more permanent solution to the drainage issue. The Town continues to work with the Property owner to obtain a temporary construction easement so that an immediate near-term solution can be installed, until a more permanent solution is identified. In the interim, the South Florida Water Management District (SFWMD) has granted emergency pumping authorization for that area to the Intracoastal Waterway which will expire on 09/30/2023.
- On 04/24/2023, Town Council approved a CSA with Baxter & Woodman to provide design, permitting and bidding assistance for the infrastructure improvement on Hypoluxo Island. This process is expected to be wrapped up in April 2024.

#### Railway Information

On 03/17/2022, at the request of Brightline, the Town sent a letter of support to the Honorable Pete Buttigieg of the U.S. Department of Transportation that expressed the Town's strong support for the Florida East Coast Corridor Trespassing and Intrusion Mitigation Project. It is our understanding that this RAISE grant would make available nearly \$45M in funds from the Florida Department of Transportation (FDOT) and Brightline. These funds would be utilized for safety enhancements along the corridor that services our community, residents and visitors.

On 03/23/2022, staff had an on-site meeting with Florida East Coast Railway (FEC) and Brightline engineers to establish a better working relationship with both organizations. In addition, we discussed the possibility of applying for and obtaining some potential federal grant funding or participating in some sort of cost sharing project to upgrade and enhance safety features along the railroad corridor that services our community.

On 07/20/2022, the Town received a letter from the FEC stating that they had completed their field inspection for all grade crossings and identified the Central Blvd crossing as one (1) needing to be re-worked as part of their 2023 Grade Crossing Maintenance Program. On 03/13/2023, the Town Council approved payment in the amount of \$214k to the FEC for these upgrades which were completed on 05/16/2023.

On 08/10/2022, Town staff met with officials from the Federal Railroad Administration (FRA), FEC and Brightline to identify any potential safety concerns with the W Ocean Ave and Central Blvd crossings. The intent of the inspections was to identify any common issues and to develop and share ideas that would improve overall safety at these crossings.

On 09/09/2022, staff entered into discussions with the FRA to provide updated information regarding the quiet zones in the Towns of Lantana and Hypoluxo. Engineering studies were recently completed to meet this requirement and the Town of Hypoluxo agreed to share in their proportionate cost of the update. On 03/23/2023 the Town provided the updated quiet zone information to the appropriate regulatory agencies.

On 12/08/2022 a meeting was held between the FEC, Brightline and Town staff to discuss crossing safety improvements, the FRA grant opportunity and a corridor approach to mitigate crossing accident risk.

On 01/24/2023 a meeting was held between the Town and representatives from the FEC and Brightline to discuss and review plans for a potential Corridor Improvement Project. The purpose of the meeting was to walk the corridor and survey the area for potential improvements that will limit trespassing and vagrancy incidents along the corridor, while maintaining or improving the visual aesthetics throughout the Town.

On 02/27/2023, a Workshop was held at 5:30 p.m. so that representatives from the FEC could discuss with the Town Council the potential closing of the W Pine St crossing in exchange for substantial infrastructure type improvements along the entire railroad corridor (i.e., fencing, sidewalks, landscaping, intersection/roadway improvements, pocket park, etc.). Such projects would likely be funded from a combination of a federal grant and local sources. Representatives from Brightline and the FRA assisted in the presentation. In addition, representatives from the Florida Department of Transportation (FDOT) and the Palm Beach Transportation Planning Agency (TPA) were present to lend their support to the potential project. At the meeting, there was consensus among the Town Council for staff to continue exploring this opportunity and to hold an informational Workshop for our community.

On 04/06/2023, the Town and our railroad partners hosted a public Railroad Corridor Municipal Workshop to discuss the FEC's potential closing of the W Pine St Railroad Crossing in exchange for substantial infrastructure type improvements along the Town's entire railroad corridor. The meeting was well attended and many issues and concerns were discussed. Immediately following the Workshop, a Working Lunch was held between Town staff and our railroad partners.

#### Temporary Crossing Closure

The W Pine Street railroad crossing will be temporarily closed (*at a date yet to be determined*) to support the replacement of the watermain that runs under the railroad tracks at that location. Detour signs and barricades will be placed on both sides of the construction site. During the temporary closure, staff will study the impact on traffic at the remaining crossings which include: W Lantana Rd, W Ocean Ave, W Central Blvd and Hypoluxo Rd. The Town will announce any updates relating to this closure on our social media platforms. We apologize for any inconvenience that this required temporary closure may cause.

#### Evergreen Cemetery Information

The Town and the Lantana Historical Society are partnering together to install a fence around the perimeter and concrete monuments for the SW and SE boundaries of the Evergreen Cemetery site. The concrete monuments have been installed and the fence vendor has ordered the materials for the fence which is expected to be completed in October 2023.

The Town would like to acknowledge and give special thanks to the estate of Mr. Dwight Bradshaw, a former resident and Lantana Historical Society member for their contribution towards this effort.

#### Infrastructure Master Plan

As discussed during the April 2022 Visioning Session, on 12/12/2022 staff recommended and the Town Council approved the development of a Master Plan that will include a comprehensive analysis of the Town's potable water distribution system, wastewater collection and transmission system, roadway, seawalls, parks and recreation facilities and stormwater system. The recommended plan shall include recommendations for Capital Improvement Projects (CIP). The CIP shall include improvement recommendations with estimated budgetary cost estimates for both short (1-5 years) and long-term (6-10 years) planning horizons for the potable water distribution system. It will also include extended term (11–20 years) for the wastewater collection and transmission system and the stormwater system in order to meet the requirements of Stormwater and Wastewater 20 Year Needs Analyses which have recently been adopted by Florida Statutes. The Master Plan is projected to be completed within 52 weeks of the issuance of the Notice to Proceed. A kickoff meeting took place on 02/09/2023 between the Town and the project engineers assigned to this project. Staff is currently conducting the 75% review of the Master Plan.

#### E Lantana Rd Improvements Project Information

The contractor for this project began work on 01/31/2023. In order to minimize disruption to the surrounding community, all businesses and residents were notified of the work ahead of time and proper Maintenance of Traffic (MOT) and detour signage was established. On 06/12/2023, Town Council approved a change order relating to this project, that included relocating a fire hydrant and installing upgraded stormwater drains in the traffic lanes of E Lantana Rd. The project is expected to be substantially complete in August 2023. Some pictures related to the project can be found below.





#### New Residential Solid Waste and Recyclable Materials Collection and Disposal Services Contract

At the 06/12/2023 Town Council Meeting, the Town Council awarded the above-referenced contract to Coastal Waste and Recycling of Florida, Inc. This Agreement shall begin on 10/01/2023 and end on 09/30/2028 and may be extended by mutual agreement for one (1) additional five (5) year term. Some of the highlights of the new contract include:

- Collection schedule will remain the same.
- Special Event Contribution will increase from \$30,000 to \$50,000/year.
- Coastal (instead of Town) will pay SWA Governmental Assessment Fee of \$25,000/year.
- New service vehicles will be purchased.
- New garbage carts/containers will be provided to all residents.

On 08/14/2023, Town staff, representatives from Coastal Waste and Recycling of Florida, Inc. and representatives from the Solid Waste Authority of Palm Beach County, FL hosted a “Meet Coastal Event”, from 4:00 to 6:00 p.m. in front of the Council Chambers. The event provided an opportunity for residents to meet their new solid waste team as well as for the new solid waste and recycling hauler to meet the residents and demonstrate their commitment to our community.

At the 08/14/2023 Town Council Meeting, the Town Council adopted Resolution No. R-04-2023 which set the amount of the annual Residential Solid Waste Collection Assessment on residents’ property tax bills. These fees are for the collection portion of garbage, tree trimmings/vegetation (single-family only) and recyclables. Palm Beach County imposes a separate fee for landfills and transfer stations. Since the proposed assessment decreased from FY 2022/23, no first-class notice or legal advertisement was required. The annual Residential Solid Waste Collection Assessment is as follows:

- Solid Waste Authority’s categories 1, 2 and 3 which are typically single-family parcels, mobile homes and parcels with buildings of less than five (5) units: will decrease from \$373.20 to \$329.40 per residential equivalent unit – a decrease of \$43.80 (12%) per unit per year or \$3.65/month.
- Solid Waste Authority’s category 4 which are typically parcels with greater than four (4) units per building: will decrease from \$236.16 to \$178.20 per residential equivalent unit – a decrease of \$57.96 (25%) per unit per year or \$4.83/month.

Additional information will be provided to the Town’s residents in conjunction with our new hauler as we approach the 10/01/2023 start date to ensure a smooth transition of services.

#### Lift Station #6, 16 and 18 Rehabilitation Project

The contractor is experiencing delays due to complications with Florida Power and Light (FPL) installing required electrical upgrades. All other renovations are expected to be completed in the next 30 days. Lift station #6 located at 1001 N Atlantic Ave is the most challenging due to the impact on the community. Completion of this lift station at this location is a top priority to the Town and electrical upgrades are underway.

#### Library Parking Lot Lights

In conjunction with the Library Renovation Project, staff requested that parking lot lights be installed around the parking lot area. The permit and work request were filed with FPL and the decorative light poles have been installed. The remaining pole fixtures and electrical hook ups are pending/on order.

#### Dixie Hwy and Lakeview Ave Intersection

Residents requested that the lighting be upgraded to support safety concerns at this intersection. Staff submitted the request to FPL which has indicated that the additional street light is scheduled to be installed by the end of August 2023.

## Exhibit A – Public Services Department's Ongoing Capital Projects

Project	Funding Year	Start Date	Estimated Completion	Comments
WTP High Service Pumps Replacement	FY 2020/21 (rolled over to FY 2021/22)	08/2021	08/2023	Change order to extend completion time and install valves to support pump replacement approved on 02/13/2023. Project is expected to be completed in October 2023.
E Lantana Rd Improvements	FY 2020/21 (rolled over to FY 2021/22)	01/2023	08/2023	Construction started in 01/2023, change order approved by Town Council 06/12/2023. Project will be substantially completed in August 2023.
Lift Station Rehabilitation (6,16 & 18)	FY 2020/21 (rolled over to FY 2021/22)	Not Determined	Not Determined	Contract awarded & underway. Submittals approved awaiting equipment delivery. Project on hold pending coordination with FPL for transformer and pole installation.
Sea Pines Stormwater Pump Station	FY 2020/21 (rolled over to FY 2021/22)	Not Determined	Not Determined	PO has been received, awaiting submittals for long lead time equipment. Equipment delivered 07/2023. Project is underway commencing with down stream storm system improvements.
Watermain Replacement Under FEC @ Pine St	FY 2020/21 (rolled over to FY 2021/22)	06/2023	11/2023	Contract awarded 12/12/2022. Pre construction meeting held 04/14/2023. Project scheduled to start 09/18/2023 with an estimated completion date of 11/2023. Crossing closure to be announced soon.
SE Atlantic Dr, Beach Curve Rd, Barefoot Lane, Lagoon Lane, N Atlantic Drainage Improvements	Included in FY 2021/22 year-end budget amendment	Not Determined	Not Determined	Design underway.
Beach Pavilion Repairs	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Bldg. use/purpose being evaluated as part of the Master Plan.
Maddock Park CDBG (Phase I)	FY 2021/22 Grant	07/2022	06/2023	Project Complete.
Maddock Park CDBG (Phase II)	FY 2022/23 Grant	Not Determined	11/2023	Mobilization began 08/21/2023.
Community Planning Technical Assistance Grant (Stormwater Infrastructure Analysis)	FY 2022/23 Grant	Not Determined	06/2023	Grant closeout underway.
Beach Rails (Phase II)	FY 2021/22	Not Determined	Not Determined	Project was deferred until FY 2022/23. CSA being evaluated. Master Plan impact to be considered.
Pipe Lining/Manhole Rehabilitation Sanitary Sewer	FY 2021/22	TBD	09/30/2023	Underway.
Phase I AC Pipe Replacement (Phase I)	FY 2021/22	TBD	TBD	CSA awarded to Baxter & Woodman 11/14/2022. Design is complete and Bid advertising is scheduled for August 2023.



Exhibit B – Public Services Department's Capital Projects included in FY 2022/23 Adopted/Amended Budget

Project	Funding Year	Start Date	Estimated Completion	Comments
Townwide Improvements	FY 2022/23	Ongoing	09/30/2023	Ongoing incidental non-programmed improvements.
Install Holiday Lights	FY 2022/23	TBD	12/2023	Completed.
Replace 2000 F-250 (Roads & Grounds)	FY 2022/23	10/2022	Completed	Vehicle in use.
Additional Funds to Replace 2008 International 430C (Grapple Truck)	FY 2022/23	10/2022	10/2023	Vehicle ordered. Estimated delivery 10/2023.
Replace 2003 Ford F-250 (Roads & Grounds)	FY 2022/23	10/2022	07/2023	Completed.
Replace 2007 F-150 (Roads & Grounds)	FY 2022/23	10/2022	Completed	Completed.
Various Park Improvements	FY 2022/23	Ongoing	09/30/2023	Ongoing incidental non-programmed improvements.
Replace 2006 Crown Vic (Parks & Recreation)	FY 2022/23	10/2022	Completed	Completed.
Replace Bus Shelters	FY 2022/23	10/2022	09/2023	PO submitted. Bus stop being manufactured.
Repair Seawall @ Bicentennial & Sportsman's Parks	FY 2022/23	August 2022	Not Determined	Pending Grant Approval.
Recoat Seawall Sheet (Lantana Beach)	FY 2022/23	Not Determined	Not Determined	None at this time.
Townwide Air Conditioner Replacements	FY 2022/23	Ongoing	09/30/2023	As required.
Additional Funding for ADA Ramp Replacement (Lantana Beach)	FY 2022/23	Not Determined	Not Determined	Insurance claim has been settled, Ramp Design TBD.
Replace Wooden Decking, Rafters & Rails (Lantana Beach)	FY 2022/23	10/2022	05/2023	CSA for Design being evaluated. Impact of Master Plan being considered.
Install Automatic Flush Valves (Townwide Fire Hydrants)	FY 2022/23	12/2022	09/2023	Devices ordered. Three (3) devices installed.
Design: Asbestos Cement (AC) Water Mains (Phase II)	FY 2022/23	Not Determined	Not Determined	Awaiting CSA.
CSA to Prepare Town's Comprehensive Water, Wastewater, Roadway, Seawall, Parks & Recreation Facilities & Stormwater Master Plan	FY 2022/23	01/2023	12/2023	Approved 11/14/2022. PO awarded to Baxter & Woodman. Kickoff meeting held 02/09/2023. 75% review of the Plan underway.
Filter Media Replacement & WTP Improvements	FY 2020/21 (rolled over to FY 2021/22), additional funds added in FY 2022/23	Underway	Not Determined	Project approved by Town Council 06/12/2023. 09/2023 estimated start following completion of High Service Pump Project.
Townwide Paving	FY 2022/23	02/2023	Completed	Phases I and II completed.
CSA to Prepare Town's Comprehensive Water, Wastewater, Roadway, Seawall, Parks & Recreation Facilities & Stormwater Master Plan	FY 2022/23	01/2023	12/2023	Approved 11/14/2022. PO awarded to Baxter & Woodman. Kickoff meeting held 02/09/2023. Project underway.

## DEVELOPMENT SERVICES DEPARTMENT

### Water Tower Commons Project Update

Construction for the Wawa is complete and they officially opened their doors on 06/15/2023. Town staff is continuing to work with the developer on appropriate permits for the recently approved amendment to the Special Exception, Site Plan and Landscape Plan to include the use of a car wash and additional drive-through uses for a portion of the eastern commercial side of the project as well as a Fifth Third Bank.

### Mast Arm Traffic Light

As part of the approval of the Water Tower Commons Project, the Developer was required by Palm Beach County (PBC) to install a mast arm traffic light at the entrance since Lantana Rd is County-owned and maintained. There was no specific date as to when this condition had to be met and the development and construction of the 72 acre Planned Mixed Use Development is still on-going.

Town Staff has recently engaged in discussions with PBC as well as the Developers regarding the mast arm and it appears that all parties agree that the expeditious procurement, permitting and implementation of this condition is in everyone's best interest.

### Treasure Coast Regional Planning Council (TCRPC), Master Plan Update

After a successful Master Plan Charrette and design studio in early July 2022, Dana Little, Urban Design Director for TCRPC, made a "Work-In-Progress" presentation on the Master Plan at the 07/25/2022 Town Council meeting. Another Public Input meeting was held on 09/19/2022 to gather additional feedback from residents and stakeholders on the future of the Town. The final draft of the Townwide Master Plan was presented to the Town Council during a Workshop on 06/14/2023 at 5:30 p.m. The Master Plan was successfully adopted by Town Council at the 07/24/2023 Town Council Meeting and can be found here [415212.pdf \(amazonaws.com\)](#). Implementation of specific elements of the Plan are being discussed.

### Potential Code of Ordinance Modifications

In the past, Town residents and property owners have expressed concerns with the Palm Beach County Right-of-Way dedication along Lantana Rd. A newly adopted Ordinance (O-07-2023) clarifies that the dual-rational nexus must be proven in order for any conditions of approvals to be added to a Town issued Development Order that would require a property owner to dedicate or deed any portion of their property to Palm Beach County for right-of-way purposes.

### Business Tax Receipts (BTRs) for Sale

FY 2023/24 BTRs went on sale on 07/01/2023 at the Development Services Department. Any business or rental property operating in the Town should pay their business tax receipt for the upcoming fiscal year (10/01/2023 – 09/30/2024) by 09/30/2023 which is the deadline to be in compliance. Payments can be made in person or by mail, via check.

### Development Services Ongoing Projects

- Multiple Variance requests for docks, hardscape and/or setbacks various zoning districts. Feel free to reach out to the Development Services Department at [Planning@lantana.org](mailto:Planning@lantana.org) for details.
- Coordination with CentralSquare Technologies to implement online permitting.
- Formation & Coordination of the Resident Master Plan Committee.
- Coordination with the Greater Lantana Chamber of Commerce.
- Participation in the Intergovernmental Plan Amendment Committee.
- Monthly Special Magistrate Hearings.
- Monthly (as needed) Planning Commission meetings.

## FINANCE DEPARTMENT

### Parking and Boat Trailer Decals

Parking and boat trailer decals go on sale at Town Hall beginning 08/21/2023, and are good through 09/30/2024. Additional information may be found at <https://www.lantana.org/parkingpermit>.

### American Rescue Plan Act (ARPA) Funding Update

The Town received a total of \$6.3M in ARPA funds to be used for various eligible operating and capital projects that benefit the Town. The ARPA annual reports were submitted to the U.S. Treasury on 04/08/2022 and 04/20/2023, respectively. To date, more than \$4.6M of ARPA funds have been committed for various related projects, leaving approximately \$1.7M for other projects. Staff continues to evaluate and recommend projects to be funded from this source for Council consideration which must be obligated by 12/31/2024, and expended by 12/31/2026.

### FY 2021/22 Annual Comprehensive Financial Report (ACFR)

The ACFR was presented to the Town Council at the 04/10/2023 Town Council meeting with an unqualified (clean) opinion which is expressed when the auditor concludes the financial statements are presented fairly, in all material respects, in accordance with the applicable financial reporting framework.

### FY 2022/23 Adopted Annual Budget

The budget process began in April 2022. The FY 2022/23 annual budget documents were distributed to departments who submitted their requests back to the Finance Department at the end of April 2022. Meetings were held in mid-May where Management reviewed their requests. Public budget workshops to discuss the budget were held on 06/13/2022 and 07/12/2022. The draft budget and proposed millage rate were provided and discussed at the first public hearing on 09/12/2022. The FY 2022/23 millage rate of 3.7500 and budget were adopted at the second and final hearing on 09/21/2022. Budget-related documents may be found at <https://www.lantana.org/Accounting>.

### FY 2022/23 Mid-Year Budget Amendment

The first of two (2) budget amendments to the FY 2022/23 Adopted Budget was approved at the 04/10/2023 regular Town Council Meeting. The second and final budget amendment is tentatively scheduled for 09/11/2023.

### FY 2023/24 Annual Budget

The budget process began in April 2023. The FY 2023/24 annual budget documents were distributed to departments who submitted their requests back to the Finance Department at the end of April. Meetings transpired mid-May where Management reviewed departmental requests. Public budget workshops occurred on 06/12/2023 and 07/10/2023 where the draft budget was discussed. Those interested in receiving an electronic copy of the budget presentation or draft budget document may do so by emailing a request to Town Clerk Kathleen Dominguez at [kdominguez@lantana.org](mailto:kdominguez@lantana.org). The draft budget and proposed millage rate are scheduled for discussion at the first and second public hearings which are scheduled for 09/11/2023 and 09/20/2023, respectively. Please note that these dates are subject to change and will be communicated in subsequent Town Manager monthly reports.

### Town Council Visioning Session

On 04/21/2023, the Town Council held a Workshop/Visioning Session at the Finland House, which was publicly noticed and open to the public. In attendance were all elected officials, Town Manager, Town Attorney, Town Clerk and other staff. The meeting was designed to assist in the preparation of the FY 2023/24 Operating and Capital Budget. At the meeting the following items were discussed:

- The Town Attorney provided a Town Councilmember Orientation Session.

- The Town Manager reviewed the Town's recent accomplishments, improvements as well as both current and future projects.
- Various Department Heads and staff members provided departmental overviews that outlined each department's accomplishments and short and long-term goals.
- The Town Manager provided a list of items to determine if there was consensus to bring these items back for future Council consideration, if necessary.
- The Town Manager reviewed short-term goals that each Councilmember had individually identified as priorities to determine if there was consensus to make it a Town priority.

No formal action was taken at this meeting, as it was a Workshop.

#### Hiring Opportunities

The Town of Lantana is accepting applications for career opportunities. Interested applicants can apply online for positions by visiting our career page at <https://www.lantana.org/jobs>.

#### GFOA Award

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the Town for its ACFR for the fiscal year ended 09/30/2021. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.


#### Exhibit C – Finance Department's Monthly Report (July 2023)



Town of Lantana  
Finance Department  
Monthly Report

Item	July
Number of accounts payable checks issued	169
Amount of accounts payable checks	\$ 822,471
Utility bills prepared	3,573
Utility accounts on Auto-Pay	912
Utility accounts opened	29
Town water consumption (in thousands of gallons)	3,870
Water consumed (net of Town usage in thousands of gallons)	52,664
Water/Wastewater Utility Revenue Billed	\$ 616,401
New employees	1
Separated employees	-
Number of interviews	4
Number of insurance claims managed	23
SysAid tickets completed (I.T.)	38
Security logs reviewed	4,080
Backups performed (computer, server, etc.)	390
Network add/change/deletions	98

Exhibit D – Budget-In-Brief as of July 31, 2023

				<b>BUDGET-IN-BRIEF as of July 31, 2023</b> <b>(83.33% of year elapsed)</b>			
General Fund Revenues				Other Town Funds			
Revenues	Budget	Year-to-Date	%	Police Education Fund	Budget	Year-to-Date	%
Taxes	8,906,798	8,329,389	93.5%	Revenues	3,890	3,055	78.5%
Licenses & Permits	894,756	999,365	111.7%	Use of Reserves	-	-	N/A
Assessments	1,359,238	1,241,405	91.3%	Total Revenues	\$ 3,890	\$ 3,055	78.5%
Intergovernmental Revenue	1,743,973	1,252,810	71.8%	Total Expenses	\$ 3,890	\$ (1,901)	-48.9%
Charges for Services	918,638	886,299	96.5%				
Fines & Forfeitures	239,307	667,525	278.9%				
Misc. Revenue	908,613	1,419,473	156.2%	<b>Police Forfeiture Fund*</b>	Budget	Year-to-Date	%
Interfund Transfers	-	-	N/A	Total Revenues	\$ -	\$ 245	N/A
Use of Reserves	1,148,215	956,808	83.3%	Total Expenses	\$ -	\$ 937	N/A
Total Revenues	\$ 16,119,534	\$ 15,753,074	97.7%	*Per Florida Statute fund is not budgeted			
General Fund Expenditures							
Expenditures	Budget	Year-to-Date	%	Grants Fund (incl. ARPA)	Budget	Year-to-Date	%
Town Council	134,445	143,799	107.0%	Revenues	265,660	118,190	44.5%
Town Manager	500,488	406,953	81.3%	Use of Reserves	3,951,341	3,292,652	83.3%
Finance	593,635	473,090	79.7%	Total Revenues	\$ 4,217,001	\$ 3,410,842	80.9%
Non-Departmental	150,528	110,371	73.3%	Total Expenses	\$ 4,217,001	\$ 1,068,862	25.3%
Police	7,038,484	5,520,779	78.4%				
Development Services	1,483,624	996,936	67.2%				
Public Services	4,579,758	3,176,350	69.4%	<b>Insurance Fund</b>	Budget	Year-to-Date	%
Library	252,929	215,807	85.3%	Revenues	764,688	382,362	50.0%
Capital Outlay	1,336,645	591,858	44.3%	Use of Reserves	-	-	N/A
Debt Service	-	-	N/A	Total Revenues	\$ 764,688	\$ 382,362	50.0%
Interfund Transfers	-	-	N/A	Total Expenses	\$ 764,688	\$ 720,384	94.2%
Contingency	49,000	-	0.0%				
Total Expenditures	\$ 16,119,534	\$ 11,635,943	72.2%				
Other Town Funds				YTD-Total Town-wide Budget			
Water & Sewer Utility Fund	Budget	Year-to-Date	%	Expenditures	Budget	Year-to-Date	%
Revenues	6,939,477	6,109,934	88.0%	Total Town-wide Budget	\$ 37,637,570	\$ 19,052,625	50.6%
Use of Reserves	8,157,207	6,797,401	83.3%	(not including Police Forfeiture Fund)			
Total Revenues	\$ 15,096,684	\$ 12,907,335	85.5%				
Total Expenses	\$ 15,096,684	\$ 5,050,634	33.5%				
Infrastructure Surtax Fund	Budget	Year-to-Date	%				
Total Revenues	1,000,121	761,558	76.1%				
Use of Reserves	435,652	363,029	83.3%				
Total Revenues	\$ 1,435,773	\$ 1,124,587	78.3%				
Total Expenses	\$ 1,435,773	\$ 578,703	40.3%				

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## GRANTS

### Community Development Block Grants (CDBG)

- FY 2021/22 CDBG Grant (Maddock Park – Phase I)

On 09/13/2021, the Town Council approved entering into an agreement with Palm Beach County (County) for the above-referred grant in the amount of \$133k for improvements to Maddock Park – Phase I. The improvements included the installation of grills, picnic tables, exercise equipment and additions to the existing playground. On 07/25/2022, the Town Council approved awarding a \$67k (approximately) contract to Conengineers Builders LLC to perform the related work which was substantially completed in March of 2023.

The Town is pleased to announce that the improvements referenced above have been completed and include the following; a section has been added to the playground to accommodate smaller children ages 2-5 years old; added an adult exercise feature; and installed three (3) picnic areas (each with a picnic table and BBQ grill). The playground and exercise features both have ADA compliant mulch around the amenity. On 02/28/2023 the Town submitted a request to the County to combine the remaining \$66k (approximately) worth of CDBG funds from FY 2021/22 with that of FY 2022/23, for a combined total of nearly \$122k. The County's decision to approve and combine the funds was finalized on 05/16/2023.

- FY 2022/23 CDBG Grant (Maddock Park – Phase II)

On 09/12/2022, the Town Council approved entering into an agreement with the County for the above-referred grant in the amount of \$56k for improvements to Maddock Park – Phase II. The improvements will provide the Maddock Park Dog Park with new fencing, benches, waste stations, water fountains and obstacle courses/exercise stations. At the 03/27/2023, Town Council Meeting, the Town Council awarded the construction contract related to the project.

Maddock Dog Park was closed on 08/21/2023 so that construction could begin and is expected to reopen on 10/05/2023. In order to minimize the disruption in the loss of service, staff is in the process of establishing a temporary dog park elsewhere within Maddock Park. If you need additional information, please contact the Public Services Department at (561) 540-5750. We apologize for any inconvenience and thank you for your patience and cooperation during the construction period in order to provide you with improved amenities for your future enjoyment.

- FY 2023/24 CDBG Grant (Community Sensory Garden with ADA Accessibility)

On 03/08/2023, the Town applied for the above referenced grant in the amount of \$53k for improvements to the Library's Outdoor Garden Area. The current outdoor space would be replaced with an ADA accessible Garden Area that is designed to accommodate and engage individuals with physical disabilities and sensory processing disorders. This project will focus on adding elements that engage the five (5) senses and making the space an inviting area that can be used by individuals in wheelchairs and those using walkers. The main elements that this project will incorporate are as follows:

- Remove sections of existing pavers.
- Install ADA accessible winding path.
- Install raised planters at an ADA accessible height with plants that appeal to multiple senses.
- Install a shade structure.
- Provide toys and activity stations that engage multiple senses, including a custom water station.

The status of this project is currently in the planning phase. On 07/12/2023, the Board of



County Commissioners approved the use of CDBG funds for this project.

American Library Association's (ALA) Libraries Transforming Communities Grant:  
Accessible for Small and Rural Communities

- In the beginning of March 2023, the Library applied for the above referred grant in the amount of \$20k for the purpose of increasing the accessibility of facilities, services and programs to better serve people with disabilities. This would include adding automatic door openers to our front and garden doors, along with starting an accessible sensory garden and special morning program for those with disabilities and processing disorders. On 04/19/2023, the Library was informed that it had been selected to receive the grant.

Florida Humanities Organization – Florida Talk Program Grants

The Library just received two (2) grants from the state's Florida Humanities Organization for its Florida Talk Programs. This Fall, the grant will pay for two (2) speakers to visit the Library and present Florida's history, heritage and culture through historical and contemporary lenses. For a detailed schedule of the Programs, see the Summer Programming, Clubs and Events section under the **LIBRARY DEPARTMENT** on page 22.

2022 Florida Recreational Development Assistance Grant (FRDAP)

The Town worked with our professional grant writer to research, write, prepare and submit two (2) grant applications for the 2023 FRDAP Grant Program. The grant applications pertain to various improvements at Maddock and Bicentennial Parks.

- The Town conducted a public meeting on 08/17/2022 to discuss capital improvements to Lantana Bicentennial Park. The sole purpose of this meeting was to discuss a \$200k FRDAP grant application to help finance improvements at the Park.
- The Town conducted a public meeting on 08/17/2022 to discuss capital improvements to Maddock Park. The sole purpose of this meeting was to discuss a \$113k FRDAP grant application to help finance improvements at the Park.

On 05/03/2023, the Town was informed (via email) from our professional grant writer that both of the grants referenced above have been funded in the State's upcoming budget.

Congressional Community Project Funding (CPF) Opportunities

FY 2022/23 Grant Submission

On 04/12/2022, staff held a conference call with Congresswoman Lois Frankel's (FL-21) Deputy Chief of Staff | Legislative Director to discuss the possibility of the Town receiving funding (i.e., earmarks) from the Federal Government. As a result of the meeting, the following occurred:

- 04/14/2022 – the Town submitted a \$1.2M grant application through Congresswoman Lois Frankel's Office for CPF to replace some of the Town's oldest watermain that are made up of Asbestos Cement (A/C).
- 05/19/2022 – the Town received a letter from Congresswoman Lois Frankel's Office confirming they had selected our proposal and were submitting it to the House Committee on Appropriations for inclusion in the 2023 federal budget.
- 05/23/2022 – the Town Council adopted a Resolution supporting the Town's submission of CPF for this project.
- 12/24/2022 – the Town was notified by Congresswoman Lois Frankel's Office that the Community Project Funding request for \$1.2M for watermain replacement was included in the final bill passed by the House and Senate and signed by President Biden. The Town would like to give a special thanks to the Congresswoman for selecting and sponsoring the Town's



project and to the Public Services Department for their hard work on preparing the proposal. The Town is excited for this project to move forward and improve our community and we will work with the appropriate federal agency to submit the required documentation in order to receive the funding.

#### FY 2023/24 Grant Submission

Town staff has recently submitted through Congresswoman Lois Frankel's Office the following two (2) additional grant applications for FY 2023/24:

- Priority 1 – \$3.6M grant application to continue the Town's asbestos cement (A/C) Watermain Replacement Program.
- Priority 2 – \$3.6M to replace the filter media and associated upgrades to the resin containment vessels at the Town's WTP Facility.

On 08/16/2023, the Town received confirmation from Congresswoman Lois Frankel's office that nearly \$1M has been included in the Federal Interior Bill for improvements to our Water Treatment Plant (*this is a great first step*). In terms of a timeline, the Federal FY 2024 budget will likely take several months of negotiation throughout the Fall. It's possible it will not get passed until December or later, or not at all. Although nothing is certain on this project, it is definitely good news to see it included through this point. Many thanks to Congresswoman Lois Frankel and her staff for their continued support of the Town!

#### Infrastructure Grant Information

On 02/22/2022 and on 03/22/2022, staff met with our engineers, consultant and a professional grant writer to discuss multiple potential grant funding opportunities to the Town including:

#### Community Planning Technical Assistance (CPTA) Grants

##### Stormwater Drainage System and Future Needs Analysis

CPTA Grants assist local governments in implementing various planning projects. On 04/06/2022, the Town submitted an application for consideration of the CPTA Grant to the Florida Department of Economic Opportunity for Stormwater System Analysis.

#### Background

The Town of Lantana is located in coastal Palm Beach County and faces increasing impacts from sea-level rise and more frequent rain events. As potential damage to residences, businesses, critical facilities, and transportation corridors becomes more of an immediate threat, the Town must take action to develop effective and resilient infrastructure, especially for stormwater facilities. The proposed project is requesting funding in the amount of \$62k to complete an assessment of the existing drainage system and use that data to develop a long-term level of service standards that meet the changing coastal conditions. This effort will include evaluation, modeling, land use planning and recommendations for improvements to the stormwater system that are needed to further the Town's goal of resiliency.

- Resilient Florida Grant Program within the Department of Environmental Protection (DEP) – provides funding to local governments for community resilience planning, (i.e., Public Seawall).
- Rebuild Florida Mitigation General Infrastructure Program – provides funding to local governments to assist in the development of large-scale mitigation projects that promote disaster resiliency, (i.e., Hardening of the Water Treatment Plant).

On 06/14/2022, the Town received formal notification from the Florida Department of Economic Opportunity (FDEO) that confirmed our grant proposal for the Stormwater Drainage System and Future Needs Analysis was selected for funding in the amount up to \$62k. An agreement between the FDEO

and the Town was approved by the Town Council at the 10/24/2022 Town Council Meeting and was executed by the FDEO on 12/12/2022.

### 2023 Resilient Florida Grant Program

#### Asset Inventory and Ocean Avenue Vulnerability Assessment

On 06/22/2022, Town staff worked in conjunction with our professional grant writer to submit through the Florida Department of Environmental Protection (FDEP) an Asset Inventory and Ocean Ave. Vulnerability Assessment in the amount of \$167k (with no grant match amount) to:

- 1) conduct a Critical Asset Inventory for Lantana (as required by statute); and
- 2) complete a Vulnerability Assessment for the assets owned and managed by the Town located within the Ocean Ave corridor from US-1 to the Municipal Beach, which includes Bicentennial Park, Lyman Kayak Park, Sportsman's Park boat ramps, Lantana Nature Preserve and the Municipal Beach facilities.

At the 07/11/2022 Town Council Meeting, the Town Council adopted Resolution No. R-08-2022, supporting the initiative.

On 02/22/2023 the Town received notification from the Resilient Florida Program that our grant application had been included in the [Fiscal Year 2022-2023 Resilient Florida Program Planning Grant Awards](#) and that we would receive \$167k to conduct an Asset Inventory and Ocean Ave. Vulnerability Assessment. Staff will continue to work with the appropriate oversight agencies to ensure all grant requirements are met.

On 09/01/2022, our professional grant writer (with assistance from staff) submitted two (2) other Grant applications under this funding source that included:

- 1) Seawall Hardening – \$900k, with a Town Match of \$900k for a total of \$1.8M.
- 2) Beach Curve Flood Protection – \$711k, with a Town Match of \$711k for a total of \$1.4M.

On 07/13/2023, the Town was informed (via email) from our professional grant writer that both of the grants referenced above have been awarded by the Governor. The next step will be for the FDEP to reach out to the Town to develop a contract.

### 2023 Rebuild Florida General Infrastructure Grant

Staff is currently working with our professional grant writer to submit two (2) Grant applications under this funding source that may include:

- 1) Watermain Improvements.
- 2) Water Treatment Plant Improvements.

### State Appropriations Project Request – FY 2023/24

The Town had recently submitted two (2) state appropriation project requests through our Lobbyist – Mat Forrest of Ballard Partners which would be considered for funding by the State for their fiscal year which began 06/01/2023. These projects include:

- 1) \$1.2M for a Watermain Replacement Project.
- 2) \$750k for a Project to Replace Resins, Filter Media and the Upgrade of Treatment Units at our Water Treatment Facility.

On 05/10/2023, we were informed by our Lobbyist that our \$1.2M for a Watermain Replacement Project Budget Line 1705A is included in the State's FY 2023-2024 Budget which was passed by the

Legislature and subsequently signed by the Governor on 06/15/2023. On 06/15/2023 we were informed by our Lobbyist that the Governor's veto list was posted and the Town's project was not on it and was therefore included in the final budget.

The Town is grateful to its staff and especially our Public Services Staff as well as our Lobbyist for all of their efforts in making this opportunity possible. In addition, we would like to give special recognition to the following organizations that had sent letters of support to the Governor's Office which were an essential element of the entire process:

- American-Finnish Tourist Club, Inc./Finland House
- Greater Lantana Chamber of Commerce
- Hypoluxo Island Property Owners Association
- Palm Beach County Fire Rescue
- Palm Beach County Commissioner Marci Woodward
- The Kiwanis Club of Hypoluxo-Lantana Sunrise, Inc.
- Treasure Coast Regional Planning Council

#### Florida Local Government Cybersecurity Grant

The Town's Information Technology Division is pleased to announce its application for the Florida Local Government Cybersecurity Grant has been awarded by the State. This is a competitive grant program to provide cybersecurity technical assistance and capabilities to Florida's local governments to improve their cybersecurity posture and resiliency. This grant will fund and expand the Town's security infrastructure to include a dedicated 24 hours-a-day security operations monitoring system and enhanced endpoint protection with expanded security event information management.

It is important to note, that all of these funding sources have various deadlines, criteria and possibly cost-sharing requirements that the Town would need to meet in order to qualify for consideration. We are working with all of our business partners referenced above to determine which current and/or future projects may be most likely to be funded under the existing provisions and we will continue to apply for such funding, if applicable.

## **LIBRARY DEPARTMENT**

### LantanaGO

With your Lantana Public Library card, you can now check out a FREE family pass to the Schoolhouse Children's Museum and get coupons for discounts at local businesses! These include FREE Chick-Fil-A, FREE entry to Bee's Knees Learn and Play and the Palm Beach Museum of Natural History, along with discounts to Mimi's Creamery and East Side Pizza across from the Library. We hope to grow the program to include more local businesses!

### Resume Help

The Library is now offering one-on-one resume assistance! Give the Library a call at (561) 540-5740 or email Jane Smith at [jsmith@lantana.org](mailto:jsmith@lantana.org) to make an appointment that is convenient for you.

### Summer Programming, Clubs and Events

As Summer wraps up, we encourage everyone to return their reading logs before 08/01/2023 to get an invitation to our end of summer party, and enter your tickets into the prize drawings of your choosing. Didn't sign up? It's not too late! Stop by the Library today to learn more.

The Library is offering a variety of Programming for Kids including the following:

**Ready, Set, BLOOM (3 – 5 years old), Every Monday, 10:30 – 11:30 a.m.**

Get ready for kindergarten with Ms. Tracy! Focusing on key early literacy practices, this library storytime combine stories, fingerplays, action rhymes, music and a craft to get the kids ready for school.

**Seaside Storytime Families with infants up to 5 years old,**

**Every Thursday, 10:30 a.m. – 11:45 a.m.**

Join Ms. Sam for our family storytime. Each week will feature stories, songs, and rhymes. Afterwards, the toys come out for playtime while caregivers can get social! Coffee provided.

As previously mentioned under **GRANTS**, the Library recently received two (2) grants from the Florida Humanities to host two (2) authors as part of the Florida Talks program. The schedule will be as follows and refreshments will be provided.

**Saturday, 10/07/2023 at 1:30 p.m.:** journalist and author Eliot Kleinberg will discuss his “Weird Florida” books. His presentation includes a tour of 500 years of Florida history.

**Saturday, 11/04/2023 at 1:30 p.m.:** noted storyteller Carrie Sue Ayvar will present personal, historical, and traditional Florida tales, con un poco sabor Latino – with a bit of Latino flavor.

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## POLICE DEPARTMENT

### Police Department's Ongoing Projects and Current Trends

- Selective Traffic Enforcement Program (STEP) continues in various areas throughout Town to address traffic violators.
- All 16 Flock Safety LPR cameras have been installed and are operational in predetermined areas throughout the Town.
- Staff continues to work with Florida Department of Law Enforcement (FDLE) with the migration of Uniform Crime Reporting under the new Florida Incident Based Reporting System (FIBRS).
- Staff is working with County liaisons to assist homeless subjects obtain available services.
- All police department staff attended Autism Awareness training in the month of July.
- Police Explorers attended a week long "boot camp" in Palm Beach Gardens in the month of July.
- On 08/05/2023, Chief Scheller and Councilmember Mason attended the "Paddle Out Memorial" for longtime Town employee Rob Caldwell who was the Marine Safety Chief.
- At the 08/14/2023 Town Council Meeting, members of the Police Explorers served as the Color Guard and presented the Flag for the Pledge of Allegiance.

### Exhibit E – Police Department's Capital Projects included in FY 2022/23 Adopted/Amended Budget

Project	Funding Year	Start Date	Estimated Completion	Comments
Purchase and installation of an in-car camera recording system	FY 2022/23	October 2022	Completed	Equipment has been installed and training completed. System is operational.
License plate recognition cameras	FY 2022/23	October 2022	Completed	All 16 cameras have been installed and are operational.
Bi-Directional Antennas inside Police Department Facility	FY 2022/23	October 2022	Completed	All such equipment has been installed and is operational.
One (1) utility vehicle and related equipment for road patrol	FY 2022/23	October 2022	August 2023	Vehicle is at the vendor having equipment installed.
One (1) cargo style van and related equipment for Community Service Aide and Crime Scene Technician	FY 2022/23	October 2022	August 2023	Vehicle is at the vendor having equipment installed.
One (1) unmarked detective vehicle with related equipment	FY 2022/23	October 2022	Completed	Vehicle is operating within the fleet under the Administration Division.
Two (2) Yamaha F300 Vessel Motors	FY 2022/23 ARPA Funded	April 2023	August	Motors currently being installed.
Six (6) less lethal tactical launchers and rounds	FY 2022/23 ARPA Funded	April 2023	September	Delay in delivery due to supply chain issues.
Twenty (20) Smith & Wesson rifles with related equipment	FY 2022/23 ARPA Funded	March 2023	Completed	Officers have completed training and have been issued equipment.

## **FIRE RESCUE DEPARTMENT**

### Personal Rescue Water Craft Program (PRWC)

With nearly 50 miles of coastline in Palm Beach County, Palm Beach County Fire Rescue (PBCFR) is proud to have service on land and in the water for our residents and visitors. On 05/01/2023, our PRWC placed two (2) new Water Rescue Skis (Ski 37 and Ski 237) in service at PBCFR's Station 37. The new Water Rescue Skis are ready to respond immediately and can be launched from the Boynton Beach boat ramps. These PRWCs are staffed with PBCFR Rescue Swimmers, and firefighters/Paramedics who have undergone additional training in order to be part of the PRWC Program.

How can the new Water Rescue Skis be used? The current operational parameters are: rescuing distressed people in the water, rescuing unconscious victims in the water, searching for lost swimmers/victims, and rescuing those from a boat or vessel when life safety is a concern. The first rescue with the PRWCs was in Lake Worth Beach when Hurricane Ian was affecting our weather. The PRWCs are on a trailer and can be brought anywhere in Palm Beach County. The Fire Department's PRWC program began in September 2022 at PBCFR's Station 18 in Jupiter.



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Exhibit F – Fire Rescue Department's Municipal Call Type Report Chart



## Palm Beach County Fire Rescue

### Lantana - # of Calls by Type

20230701 to 20230731

Type - Situation Dispatched	# of Incidents
Medical Calls:	212
Alarms:	37
Vehicle Accidents:	15
Fires:	6
Assists/Investigations:	3
Water Related Incidents:	1
Hazardous Situations:	1
Total number of Events:	275



Note: Fire Rescue Services (Fire Station #37) are provided through a 10-year interlocal agreement with Palm Beach County that expires on 12/31/2027



Scan QR Code to schedule an appointment, or visit our Car Seat Scheduler online at [www.pbcfr.org](http://www.pbcfr.org)



USE CAMERA & SCAN

**South County**  
**3rd Wednesday Every Month**



Station 16  
3550 S. Military Trail,  
Jupiter 33458



Station 57  
9030 Vista Del Lago,  
Boca Raton 33428

**West County**  
4th Wednesday Every Month



**Station 37**  
496 Greynolds Circle,  
Lantana 33462



**Station 28**  
1040 Royal Palm Beach Blvd,  
Royal Palm Beach 33411

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Town of Lantana  
500 Greynolds Circle  
Lantana, FL 33462  
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[www.lantana.org](http://www.lantana.org)